

Hammond Valve Work Schedule Affected By COVID-19



Due to reduced business activity as a result of the COVID-19 pandemic, adjustments have been made to our work schedule at Hammond Valve. In order to avoid layoffs and preserve all employees, company-wide “shutdown days” have been scheduled in an effort to reduce expenses. Sales, accounting, shipping, operations and administration will all be closed Friday, October 2nd.

Historically, business is typically slow during the start of each month and around holidays. Accordingly, the “shutdown days” have been scheduled to help mitigate any business interruption for our customers. During these shutdown days, our network of knowledgeable Manufacturer Reps will still be available to service your needs. Please share this news within your organization and plan your inventory and service needs accordingly.

As the economy re-emerges from COVID-19 pandemic, Hammond Valve wants to take the opportunity to emphasize that we are ready and standing by to service your valve needs and provide solutions to your flow-control problems.

Our network of sales representatives and regional managers are back on the road, but our priority remains the health of our customers, our employees, industry partners and the general public. In day-to-day operations, we are following best practices, as recommended by government and public health officials, including:

- Constant hand-washing and disinfecting of surfaces,
- Mask-wearing, mandatory within all of our facilities,
- Mask-wearing, as requested/required by customer facilities,
- Conducting business meetings and lunch-and-learns via digital platforms, when they are requested.
- Cancelling all customer visits and tours of New Berlin or Prairie du Sac and reducing outbound air travel.
- Reducing site and service visits, emphasizing emergencies.
- If a visit is unavoidable, adhering to safety procedures and guidelines mandated by each customer.

During the national shutdown, we were designated as an **Essential Business** for two primary reasons,

- Because we are a direct supplier to the US Navy and,
- Because we manufacture products used in Commercial and Industrial Construction, as well as Healthcare Construction.

Neither of those two reasons has changed in the past several months. Hammond Valve has experienced almost no impact to day-to-day operations or the ability to service your requirements. Production levels remain at planned levels. Inventory is at all-time highs. We are working closely with our freight carriers to implement new procedures to reduce or defer costs related to idle drivers. Contact information has been added to all shipments so that our freight carriers can make the necessary arrangements with recipients prior to delivery.

We stand ready to support you through email, phone calls, virtual meetings or in-person meetings. During standard business hours, our team will continue to provide the same personal assistance that you expect from Hammond Valve. After hours, you can still access us via our website www.HammondValve.com